

## Windle Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday 17 February 2015 at 7pm at Eccleston Village Hall, Kiln Lane

Present Councillor R Barton (Chairman)  
Councillor K S Barton (Deputy Chairman)  
Councillor K D Roughley

Also in Attendance J Anderson (Clerk to the Council)

152 Prayers: The Chairman welcomed everyone and opened the meeting with prayers for the work of the Council.

153 Apologies: Councillor N Ashcroft, Councillor W Ashcroft, Councillor A Bate, Councillor S Bligh, Councillor M McNulty and Councillor E Uren

154 Declarations of Interest: No declarations were made.

155 Parish Matters: Cllr R Barton reported that signs warning of a fine for dog fouling were displayed along Bleak Hill Road.

156 Minutes of Meeting: The council received the minutes of the meeting held on 20 January 2015.

**Resolved the minutes of the meeting be accepted and signed by the Chairman as a true and correct record.**

157 Matters Arising: No matters arising

158 Planning Matters: The Clerk gave an opportunity for comment on the following:

a) **Applications:**

**12 Rutherford Rd** Single storey wrap around extension to side and rear **N/Ob**

b) **Approvals:**

**Rugby Club** Erection of single storey extension to front and side – **Granted 23/1/15**

**2 Sackville Road** Demolition of existing conservatory and erection of a single storey rear extension – **Granted 21/1/15**

159 Other Correspondence: None received

160 Ecclesfield Sports Facility: Cllr R Barton read out an email from John Boden, St Helens Council which recommended that a mini pitch should not be marked out behind the houses on Broadway. After looking at the site and considering measurements, John advised that this would be too close to houses on Broadway. Also the condition of the ground was unsuitable and liable to flooding.

161 LAPTC/MAPTC/NALC/SLCC: An email had been received from LALC confirming that the Local Government (Electronic Communications) (England) Order 2015 came into effect 30 January 2015 allowing meeting papers to be issued by e-mail. **Resolved to discuss at a future meeting.**

162 Lynton Way Play Area: St Helens Council had given a quote of £1,300 for 2015/16 for opening and closing.  
**Resolved to accept the arrangements and the quote.**



|                             |         |
|-----------------------------|---------|
| <u>Receipts (estimated)</u> |         |
| Bank interest               | 3.00    |
| Advertising                 | 310.00  |
| Cllr Impr Fund              | 300.00  |
| <hr/>                       |         |
| SUB TOTAL                   | 613.00  |
| VAT refund                  | 546.00  |
| <hr/>                       |         |
| TOTAL                       | 1159.00 |

The Council will need to consider carefully any other items of expenditure to be taken into account and will need to be prudent in the preservation of adequate balances.

Audit Regulations

The Council is reminded that these regulations introduced procedures which require the identification of specific provisions (other than contingency) made within the balances, and the need to have a budget based on income and expenditure features, which must be contained within the resolution of the Council accepting the precept requirement. This does not preclude the use of “virement” during the year, but this must be approved by the Council. The “audit trail” must be clear to follow, particularly in the accumulation of balances.

The Council

Resolved that the proposed budget be accepted and that the precept be set at £12,139 for 2015/16 and that this decision be communicated to St Helens Council the following day as required.

Councillors thanked the Clerk for putting all the information together.

**e) Internal Audit** – report from internal auditor commented on a transposition error with reference to last year’s precept figure. Shown in the minutes at £12,150 whilst in the cashbook at £12,105. He also requested the list of assets be updated and signed. A further comment was made regarding blank cheques that had been signed by the required 3 signatories therefore this was considered as a control issue. The Clerk was aware of this and had notified Parish Councillors. The Clerk’s signature had now been added to the bank mandate therefore this would not happen in future.

166 Date of Next Meeting: to be held on Tuesday 17 March 2015 at 7.00pm at Eccleston Village Hall

The meeting closed at 7.40pm

Signed:  
Chairman

Date: