

## **Windle Parish Council**

Minutes of the Meeting of the Parish Council, held on Tuesday, 16<sup>th</sup> September 2014, at the Eccleston Village Hall, Kiln Lane

Present: Councillor R.W. Barton (Chairman)  
“ Mrs. K. S. Barton (Deputy Chairman)  
“ Mrs. N. J. Ashcroft  
“ W. Ashcroft  
“ S. A. Bligh  
“ Mrs. M. McNulty  
“ K. D. Roughley

Also in Attendance: L. J. Kilshaw (Clerk to the Council)

65. Prayers: The Chairman welcomed everyone and opened the meeting with prayers for the work of the Council.

66. Apologies had been received from Cllr. Mrs A. Bate, away on holiday, and Cllr. Mrs. E. Uren –prior engagement.

67. Declarations of Interest; were made by Councillors N.J. & W. Ashcroft and K.D. Roughley concerning their connection with St. Andrew`s Scout Group.

68. Parish Matters : No matters were raised.

69. Parish Clerk: The Parish Clerk confirmed that he wished to retire from the position on 31<sup>st</sup> October 2014, but would be available initially, to help his successor to take over without much disruption. The Council had met Mrs. Janet Anderson, Clerk to Eccleston P.C., at the last meeting on 15<sup>th</sup> July 2014, who had applied to become the Clerk to Windle Parish Council also, and it was:

Resolved (a) that a letter be sent to make an offer of the post to her and also, later, a suggested contract of employment for her approval. The starting date of her employment to be from Monday 3<sup>rd</sup> November 2014.

(b) a meeting of the Finance Committee would be held at 54 Brookside Avenue to go over the terms of the contract on Monday next 23<sup>rd</sup> September 2014, commencing at 7.00pm.

70. Minutes: The Council received the minutes of the meeting held on Tuesday, 15<sup>th</sup> July 2014.

Resolved that the minutes of the meeting held on Tuesday 15<sup>th</sup> July 2014, held on the 15<sup>th</sup> July 2014, be accepted and signed by the Chairman as a true and correct record.

71. Matters Arising; (a) Ref. min33b –St Andrew`s Scout HQ, Dartmouth Drive ,complaint claiming that the boundary fence had been extended. Matter settled, as no extension of the fence had been made. It was the one installed by St Helens Council in the first place.

72. Planning Matters; The Clerk gave opportunity for comment on the following:

(a) Applications: (1) P/2014/0580- 104 Bleak Hill Rd, Part 2stry.extn.- part single stry. side-extn. with s/stry. rear - extn.

(2) P/2014/0605 – 45 St George`s Avenue/ S/stry.side & rear extn. plus porch to front.

(3) P/2014/0623- 29 Sackville Rd.- s/stry. orangery to rear s/stry. side extn. extn.- part single stry side extn.with s.stry. rear extn.

Resolved: that no objections be raised concerning these three applications.

73. Other Correspondence; (a) Latest bulletin from Halton & St Helens VCA-  
Received & Noted

(b) Letter from R.C. Hepworth Director of Urban Regeneration, Housing and Culture, St Helens Council regarding “Scrutiny Panel Report- Local Shopping Centres and Closure of Shops”, - Clerk to supply copy to members of the Parish Council

( c ) Letter of resignation from L. J. Kilshaw, Clerk to the Council. See ante min.69-74. Ecclesfield Sports Facility- Report Meeting held on 2/9/14- £430 the cost for repainting and repairs. There had been an incidence of someone practising golf on the field. There was an extraordinary meeting to discuss the proposed intention to install a defibrillator in case of an emergency situation arising.

75. LALC/MAPTC/NALC/SLCC

From LALC -list of advisory meetings and courses. Received & Noted

76. Lynton Way Play Area The Council had considered the results of the meeting with Paul Sanderson- see min. 58 (16/0914) and

Resolved to (a) attempt to cut costs by dispensing with the use of St Helens Security Service to open and close the playground during the winter months of November – after the 5<sup>th</sup>) plus December, January, February and possibly March, apart from Friday, Saturday, and Sundays. i.e. on a trial basis, the gates would be left unlocked during these months. The service would still be available to help out in any emergency situation.

(b) Request to be made for a copy of the lease.

77. J. Malone Garden – Report;

Since the maintenance for the garden had been taken over by Four Seasons Gardening and Landscaping contractor, on a regular fortnightly basis, it was agreed that the general appearance had improved. This arrangement was to continue until the end of October, and next year the contractor would, subject to Council agreement , resume maintenance in April 2015.

78. Parish Newsletter-Report

The next issue would be due out in December 2014.

79. Christmas Tree Lighting

Provisional arrangements had been made for this event. The St Helens Council Strategic Events Team (contact, Suzanne Davies, Events & Promotions Officer- tel.01744 676360). would be handling the electrical and tree installation arrangements in conjunction with Rainfords, Christmas Trees Ltd., and the electrical contractor . P& R Electricals Services Ltd. of Skelmersdale

80. Garden Competition 2014- Report

The competition, held in July, had again been a success, and the prizes had been presented to the winners, earlier this evening prior to this meeting. The Chairman thanked all those, who had taken part in the judging and arranging of the competition, especially Cllr. Marie McNulty .

81. Reports from Other Bodies

Bleak Hill School Governors- A special meeting had been called for next Wednesday 24<sup>th</sup> September 2014.

82. FINANCE; (a) Balances; The Clerk advised that the bank balances, at the 1<sup>st</sup> September 2014, were as follows :

	£
Current A/c	9210.95
Business Res. A/c	6038.04

(b) Payment of Accounts ; Resolved that payment be made of the following accounts-

	£
NatWest Bank Voucher Statement Fees	3.25

R. Howard	Notice Board Repairs	100.00
Four Seasons Gardening& Landscaping- JM Gdn		30.00
E. & G. Forrest	1 <sup>st</sup> Prize Front Garden	25.00
F. Bishop	2 <sup>nd</sup> " " "	15.00
Mrs. Jean Topping	3 <sup>rd</sup> " " "	12.00
Mrs.E. Cathcart	1 <sup>st</sup> Prize / Rear Garden	25.00
Harry Webster	2 <sup>nd</sup> " " "	15.00
Fred Bishop	3 <sup>rd</sup> " " "	12.00
Jean Topping	1 <sup>st</sup> Prize /Courtyard Garden	20.00
Alan Burns	2 <sup>nd</sup> " " "	15.00
Alan Burns	1 <sup>st</sup> Prize / Baskets & Pots	20.00
J. Davies	2 <sup>nd</sup> " " " "	15.00
A. Watkins	3 <sup>rd</sup> " " " "	10.00
Eileen Cathcart	<b>Chairman`s Choice/ Rose Bowl</b>	20.00
Fred Bishop	<b>Windle Roofing Shield</b>	20.00
Mrs. S. Fillingham	Highly Commended	10.00
Mr. C. Prior	" "	10.00
Mr. D. Barratt	" "	10.00
Mrs. L. Evans	" "	10.00
Eccleston P.C.	Room Hire 16/9/14	21.00
Ecclesfield Project Revenue A/c	4 <sup>th</sup> Qrtly..Payment	356.53
L. J. Kilshaw Expenses/ Post£8.40/ Trophy engraving£10.00}		90.38
Renewal- Domain & email a/c`s paid Easily £62.62+vat £9.36}		
<b>Dir.Dr. Douglas Tonks Ltd/ Accountants to cover</b>		<b>921.73</b>
3 months-Salary £478.32/ Paye £426.31/		
Payroll Admin .Fee £14.25+vat £2.85		

(c) External Audit 2013-14 This had been completed on the 6/08/14 to the satisfaction of the auditor, with no significant points raised. It was pointed out however there was a minor error in that the Annual Return did not add up by £1. This was due to a transposing error in rounding up an amount figure, and it should be ensured in future years that such an error is prevented by sufficient final checks being made.

The legally required Notice of Conclusion of Audit, has been posted, for the requisite period of time,-14 days-on the Council notice board .

83. Date of Next Meeting: This is scheduled for Tuesday 21<sup>st</sup> October 2014.

The meeting closed at 9.06pm.

Signed \_\_\_\_\_  
(Chairman)

Date \_\_\_\_\_