

Windle Parish Council

Minutes of the Parish Council Meeting held on Tuesday, 17th May 2011, at Eccleston Village Hall, Kiln Lane

Present: Councillor Mrs. K. S. Barton (Chairman)
“ Mrs. N. J. Ashcroft (Deputy Chairman)
“ W. Ashcroft
“ R. W. Barton
“ Mrs .A. Bate
“ K.D Roughley
“ Mrs. E. Uren

13. Prayers

Prayers had already been said prior to the AGM, which had preceded this meeting. The new Chairman, Cllr. Mrs. Sheila Barton, welcomed everyone .

14. Apologies

Apologies had been received from Cllr. S. Bligh and Cllr. Mrs. M. McNulty.

15. Declarations of Interest

None made.

New Declarations of Interest forms had been completed at the AGM by the Councillors present.

16. Parish Matters

a) Cllr. Mrs. Nancy Ashcroft reported that a Rainford Road resident had complained that rubbish obtained from the Tesco Containers at Windle Island was being dumped in front gardens, which might serve to attract rats etc. This had been reported to Environmental Health, and Tesco local management. An undertaking to put locks on the container had been made.

b) Notice Boards- Alan Gaskell, a Windle resident and also a member of Haydock Male Voice Choir had complained regarding a poster, advertising a forthcoming choir concert, which had been removed prematurely from the Community Notice Board at the Kiln Lane/ Coronation Road Shops.

The Clerk informed that when he had gone to put the Parish Council Notices , all the notices, previously there, had been removed.

This situation had now been rectified.

17. Minutes

The Council received the minutes of the meeting held on Tuesday, 19th April 2011, which had been circulated previously.

Resolved

that the minutes be signed by the Chairman as a true and correct record.

18. Matters Arising -There were no matters arising.

19. Planning Matters

The Clerk gave an invitation to comment on the following :

a) Planning Applications

1. P/2011/0323- Mr. K. Hale- 13 Stuart Road, Windle-2stry.side extn.
2. P/2011/ 0347- Mr.&Mrs.A.Burrows- The Gables, Blindfoot Road, Rainford.-
2 stry.rear extn. plus window and door additions to the existing house.

b) Approvals

1. P/2011/0165 – Mr .D. Nolan- 49 Rainford Road, Windle- Works to 1 sycamore tree covered by T.P.O. for the removal of a branch and deadwood in the canopy of the tree.
2. P/2011/0208- Mr.S.Bate – 5 Lawrence Rd.- New porch to front elevation

Resolved that no objections be raised concerning the two applications in a, and that the two approvals in b should be noted.

20. Other Correspondence

The Clerk submitted the following items of correspondence, to be dealt with as indicated:

1. St Helens and Halton CVS- latest bulletin- Received
2. Consultation letter from Merseyside Environmental Advisory Service re- possible siting of a large waste treatment facility in Rainford , off Mill Lane and Sandwash Close.

A leaflet explaining some of the possible ramifications of this on traffic and roads in the local areas and beyond, environmental pollution was being circulated by Windle Parish Council , and people were being urged to attend the consultation in Rainford on Tuesday 7th June 2011.

21. Ecclesfield Sports Facility

A request had been made to stage a charity match in aid of the Willowbrook Hospice.

22. LALC/NALC/MAPTC/SLCC

a) NALC had informed , by email, that the revised first version of “Standing Orders of Local Councils” had now been published at a discounted price of £25.00 to members.

There is also a free electronic copy of Part 2; Model Standing Orders of the publication , which the Clerk would hope to access.

b) SLCC

Resolved

that the annual subs. for membership of the SLCC be paid.

23. Lynton Way Play Area - Report

Some improvements had been made viz. the benches had been repaired , but the severely fire-damaged litter bin has not yet been replaced. The sec-saw has been removed. Whether this fairly new item has been damaged or is deemed unsafe, or has been removed because youths used to congregate there , and fool around on it is not known.

Details of the cost of new signs and anti-vandal paint have not yet been received. In the meantime the play area is being opened and closed by St Helens Security Force on a daily basis, but it is hoped to use the services of the equipment inspector, after the current spate of Bank Holidays is past, to open up and thus defray some expense.

Residents report no trouble at all currently.

24. Jim Malone Garden Councillors Mrs. A. Bate and K. D. Roughley and Mrs. N.J. Ashcroft had done some work on the garden recently –tidying up etc. and were praised for their efforts.

25. Bleak Hill School Awards

A date for this had been agreed i.e. Friday 8th July 2011.

Resolved

that the prizes should be at the same level as last year.

26. Annual Insurance Renewal and Risk Assessment Check

A previous check had been carried out on 15th March 2011- see min. 190 d (Internal Audit) and e(Risk Assessments). Risk Assessment Check Sheet used to identify and quantify risks and determine any action required.

After recent legislation concerning PAYE / National INS.it had been necessary to enrol the Council as an employer with HMRC. The Clerk had found this involvement was taking up an inordinate amount of time, - contacting HMRC etc. form-filling etc-
Resolved that the possibility of contracting out this Paye / Payroll to a firm of accountants be explored by the Clerk

Also the Insurance company would require certain information as a result of this legislation .i.e. Payroll number etc. when obtained.

It may prove necessary to increase the level of Fidelity Guarantee- to be reviewed at budget time.

Resolved

the insurance premium be accepted and paid.

27. Parish Newsletter- Report

Newsletter currently at the printers and was expected to be ready for collection on Friday, and then distributed as soon as possible. The Chairman, on behalf of Council, thanked Ken Roughley for his efforts as Editor.

28. Garden Competition 2011

Judging day was to be Wednesday, 9th June 2011, and the Newsletter contained an entry form and an article, by Cllr. McNulty, explaining the new format of the competition.

29. Reports from Other Bodies

No reports were made.

30. Finance

(a) Balances : The Clerk reported that the balances at 28th April 2011 were Current A/c = £6339.84 and the Business Reserve A/c = £7327.60

(b) Payment of Accounts

Resolved that approval be given for payment of the following accounts:

		£
SLCC	Annual Subscription	82.00
P. Fairclough	Annual Fee – Internal Audit	130.00

AON Ltd.	Annual Insurance Premium	594.28
Eccleston PC	Room Hire 17/05/11	20.00
Cllr. K. D. Roughley	{Ink Cartridge & Stationery-} {for production of Newsletter }	47.49

(d) Completion of Annual Return for 2010-11

The final Internal Audit report for the y/e 31st March 2011 was received and accepted- no issues were raised.

The necessary Notice of Appointment of Date For the Exercise of Electors' Rights had been posted on the Council Notice Board, as required for the External Audit on Friday 24th June 2011.

The Council, with reference to guidance from the "Practitioners Guide " and the "Local Council Briefing for 2010-11", completed Sections 1 and 2 of the Annual Return for the y/e 31/03/2011

Resolved that these be approved and signed by the Chairman and Clerk.
The Internal Auditor would complete Section 3 in the next few days.

31. Date of Next Meeting

The next meeting will be held on Tuesday 21st June 2011.
The meeting closed at 8.45pm.

Signed _____

Date _____

(Chairman)