

Windle Parish Council

Minutes of the Meeting of the Parish Council, held on Tuesday, 21st October 2014, at the Eccleston Village Hall, Kiln Lane

Present: Councillor R. W. Barton (Chairman)
“ Mrs. K. S. Barton (Deputy Chairman)
“ Mrs. N. J. Ashcroft
“ W. Ashcroft
“ Mrs. A. Bate
“ S. A. Bligh
“ Mrs. M. McNulty
“ K.D.Roughley
“ Mrs. E. Uren

Also in Attendance: L. J. Kilshaw (Clerk to the Council)
Mrs. J. Anderson (Clerk to Eccleston Parish Council)

84. Prayers: The Chairman welcomed everyone and opened the meeting with prayers for the work of the Council.

85. Apologies: None.

86. Declarations of Interest: No declarations were made.

87. Parish Matters: The Clerk reported that residents had raised complaints concerning the current state of the farm site on Bleak Hill Road and the adjoining car park at the rear of the Lynton Way shops. There was damage to the car park wall and portions of brickwork had fallen off. The wooden fencing at the rear of the car park is in a dilapidated state and in urgent need of repair. Whilst the farm site itself is overgrown with brambles etc., which now were extending over the boundary wall and forcing passing pedestrians on Bleak Hill Road to walk on the busy road itself, instead of the pavement.

Resolved that a letter be sent to the owners of the site, Henderson Homes Ltd. House Builders, “Woodend” Netherley Road, Tarbock Green, Prescot L36 1QE to request that this situation be corrected.

88. Minutes

(With the permission of the Council the Chairman agreed to a suggestion that all the ordinary business matters of the Council be concluded before item 5. Parish Clerk be considered.) The Council received the minutes of the meeting held on the 16th September 2014. it was pointed out by the Clerk, that the payments made during the summer break in August had not been recorded in the minutes for the meeting dated 16th September 2014, although approved at the meeting.

a) Resolved that this information be included in the minutes of the meeting of the 21st October 2014- see min..

b) Resolved that the minutes of the meeting held on Tuesday 16th September 2014, be accepted and signed by the Chairman as a true and correct record.

89. Matters Arising- No matters arising.

90. Planning Matters; The Clerk gave an opportunity for comment on the following:
(A) Application; P/2014/0777- 83 Windle Grove= S./STRY.REAR EXTN. projecting 4.0m ex the rear, 3.65m high overall, 2.3m to the eaves.

(B) Approvals or Otherwise; 1. P/2014/ 0580- 104 Bleak Hill Rd.- Part 2stry / part s.stry.side extn.with s.stry.rear extn. Permission granted

(2) P/2014/0605- 45 St George's Ave.- s.stry.side and rear extn.+ porch to front.
Permission granted.

(3) P/2014/ 0623- 29 Sackville Rd.- s./stry. orangery to rear. Permission granted.
Resolved that the Clerk would seek clarification from the planning officer as to whether the dimensions quoted in the application in A were within prescribed limits, and that the three approvals in B. Noted

91. Other Correspondence:

Latest email bulletins from Halton & St Helens VCA- Received & Noted

92. Ecclesfield Sports Facility- Report It had been decided that the defibrillator had best be kept in the possession of one of the football teams.

93. LALC/MAPTC/NALC/SLCC

Details received of an amendment to NALC's 2013 Model Standing Orders(England) published in Local Councils Explained in October 2013, included a set of model standing orders for parish councils to use as they wish.

The set of model standing orders includes those which confirm the requirements of the Public Bodies (Admission to Meetings) Act 1960("the 1960 Act). Until 5

August 2014, the Act provided that members of the public had no statutory right to film, take photographs, or record full council or committee meetings

NALC's model standing order 31, on page 181 of Local Councils Explained states:

"Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's [prior written] consent."

On 6th August 2014, the 1960 Act was amended by the Openness of Local Bodies Regulations 2014("the 2014 Regulations"). The amended 1960 Act provides that a person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- a) film, photograph or make an audio recording of a meeting;
- b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

The new amendments to the 1960 Act mean that a parish council cannot continue to use model standing order 31 or a similar standing order after 5 August 2014. Councils who have adopted model standing order 31 or standing order(s) with similar requirements cannot use them and must suspend their application at council and committee meetings. Councils may update their standing orders to incorporate the new provisions in the 1960 Act in due course.

A detailed explanation of new provisions in the 1960 Act is available in Legal Topic Note 5- Parish and community council meetings.

Received and Noted

94. Lynton Way Play Area – Report

A copy of the lease had been received and copies would be supplied to every member of the Council for information.

Resolved that a letter be sent to Paul Sanderson, copied to Mick Gornall, requesting the amendments to the use of the Security Force as detailed in Min76. 16th September 2014. be implemented, on a trial basis from Mon. 10th November 2014 until Mon 30th March 2015, when the success or failure of these arrangements would be considered. In emergency situations the help of the St Helens Security Force would be requested.

95. Jim Malone Memorial Garden- Report

As previously reported the use of the Four Seasons Gardening and Landscaping company had proved to be very satisfactory and they would complete their maintenance at the end of October 2014 and would contact the Council, reference next years requirements in April 2015.

96. Parish Newsletter- Council Steve Bligh requested receipt of articles for the next issue for delivery in December 2014.

97. Christmas Tree Lighting 2014- Arrangements were progressing smoothly. A quote for the supply of a 14 to 15ft. Norway Spruce tree had been received from Richard Rainford for delivery 1st or 2nd Dec Dec.2014.-same price as last year i.e. £120.00 +vat.

Resolved that this be agreed to and confirmed to the supplier.

The Mayor, Councillor Geoff Pearl and the Mayoress, Mrs. Carol Pearl, would be attending.

98. Reports from Other Bodies; No reports received.

99. Finance : (a) The Clerk advised that the balances , at the 1st October 2014,

were as follows :	£
Current A/c	7653.59
Business Reserve A/c	6038.80

(b) <u>Resolved</u> that payment be made of the following accounts :	£
NatWest Bank Voucher Statement Fees	3.25
Four Seasons Gardening & Landscaping 17/9/14 & 1/10/14	60.00
Eccleston P.C. Room Hire 21/10/14	21.00
B. Walsh Website/ Computer	35.00
Post Office Ltd. BT Dedicated tel.line	131.00
Four Seasons G.& L. - 2 visits 17 and 31 st Oct 2014	60.00

(c) Addendum to minutes 16/9/14(item omitted)- Payments made in August 2014

		£
04/08/14	NatWest Bank Vouchr. Statemnt Fees	3.25
19/08/14	BDO LLP External Audit Fee	120.00
19/08/14	RBL Poppy Appeal Wreath for Remembrance Sunday	50.00
19/08/ 14	Four Seasons G. & L. (JMG. Maintenance 6/8/14	30.00
28/08/14	“ “ “ “ “ (“ “ 20/08/14)	30.00

(d) Internal Audit : It will be necessary for an audit to be held after the change of Clerk i.e. after the 31st October 2014.

(e). Bank Mandate ; It will also be necessary to amend the Bank Mandate after 31/10/14 .

100. Parish Clerk : The current Clerk to the Council, Len Kilshaw, had given notice that he wished to retire as Clerk at the 31st October 2014., after serving for a period of fifteen years, and he now made a valedictory speech to the Council in which he recalled some amusing incidents that had occurred, and stressed how much he had enjoyed these years for the most part. He also thanked the members of the Council for their help and friendship over this period and wished them well for the future. In reply Councillor Wally Ashcroft thanked Len for his work and valuable input, and he too had some amusing reminiscences to call to mind. After this a presentation of a farewell gifts and a card from the members was made to Len, and he was able to express his thanks to them for this, and to say he would be helping the new Clerk to settle in during the initial period of her office.

The new Clerk, as from 3rd November 2014 , who was also present , is Mrs. Janet Anderson, who is currently the Clerk of Eccleston Parish Council and will become Clerk to both Parish Councils . She confirmed her acceptance of both the position of Clerk to Windle Parish Council, and the terms of the provisional contract offered.

She had confirmed with Eccleston Parish Council that they had no reservations concerning her serving the two Councils and some arrangements were confirmed that would be of mutual benefit to both Councils.

Resolved that only one telephone line was necessary, and the cost apportioned two thirds to Eccleston P.C. and one third to Windle P.C.

A new laptop computer(purchased by Windle P.C. to replace the ten year old main frame computer, which was being “retired”along with the current old printer), would be used for Windle P.C.

Printing costs would be shared, on a similar basis, on the printer belonging to Eccleston P.C.

101. Date of Next Meeting : This was to be held on Tuesday 18th November 2014.

The meeting closed at 8.54pm.

Signed _____ Date _____
(Chairman)