

Windle Parish Council

**Minutes of the Meeting of the Parish Council held on Tuesday 15 February 2022 at 7pm
at Eccleston Village Hall, Kiln Lane**

Present Councillor Uddin (Chair)
 Councillor Baines
 Councillor Greatorex
 Councillor Lloyd

Also in Attendance J Anderson, Clerk to the Council

- 105 **Prayers:** The Clerk opened the meeting with prayers for the work of the Council.
- 106 **Apologies:** Cllrs Ashcroft, Dickinson, Dockerty and Donnelly.
- 107 **Declarations of Interest:** No declarations were made.
- 108 **Parish Matters:** (a) Cllr Lloyd raised the issue of the area around Lynton Way shops being overgrown, a wall falling down and litter around the area. It was agreed that Cllrs Baines and Uddin would report the litter and establish who owned the wall to check for safety. The Clerk was asked to contact Hendersons Homes who are believed to own the land.
(b) Cllr Lloyd reported that the shops at Kiln Lane/Coronation Road seemed to be keeping their refuse bin at the front of the shop and not in the alleyway at the rear of the shops. This would be monitored over the next few weeks.
- 109 **Minutes of Meeting:** The council received the minutes of the meeting held on 18 January 2022.
One amendment was made: at point 96(b) the point made by Cllr Lloyd regarding something to recognise Windle was a separate point and was amended to point 96(c). It was resolved the minutes of the meeting be accepted and signed by the Chair as a true and correct record.
- 110 **Matters Arising:** None.
- 111 **Planning Matters:**
a) Applications:
Greenacres
An extension to the existing ceremonial hall building; including office space, 2 no. family rooms, reception area, exterior pergola and soil bund for visual screening from the chapel
6 Pentire Avenue
Single storey side extension following demolition of existing side extension
Resolved: that no objections be raised concerning the applications
- b) Decisions:**
None
Applications and Decisions were noted

- 112 Other Correspondence: a) An email from Electoral Services regarding the process for elections.
b) An email from Royal British Legion selling plaques for the Queens Green Canopy project. Costs start at £109.99.

Noted

- 113 Ecclesfield Sports Facility: The Clerk reported that a meeting had taken place on Thursday 27 January 2022. Cllrs Uddin and Lloyd had attended along with the Clerk. The Conditions of Use document for the storage container had been discussed and amended. It had been agreed that costs for maintaining the container (including shutter maintenance, painting and possible removal costs) would be found to determine any charge for its use.

Cllr Uddin read out an email that had been received from St Helens Council updating Councillors on the position of the storage container. The email stated that St Helens Council's Legal Department would be drawing up a legal agreement between Ecclesfield Management Committee and St Helens Council. The agreement would be shared with the Chair of the Committee and taken to the next meeting of Ecclesfield Management Committee on 1 March. The email confirmed that the container would remain the property of St Helens Council and as such would be removed after 3 years in accordance with Planning conditions. It stated that the Committee could not charge any user for its use.

- 114 Society of Local Council Clerks: Nothing to report.

- 115 Lynton Way Play Area: Cllr Uddin informed the meeting that the roundabout had been replaced by St Helens Council. Cllr Lloyd thanked the Ward Councillors.

- 116 J Malone Garden: Cllr Baines suggested that a memorial be placed in the garden in commemoration of lives lost during the covid-19 pandemic and to thank the NHS and key workers. It was agreed that Cllr Baines would investigate some possibilities and report to the next meeting.

- 117 Code of Conduct: A revised Code of Conduct had been adopted by St Helens Council in January. It was agreed to adopt the revised Code.

- 118 Community Governance Review: Councillors had been given information slides explaining St Helens Council's Community Governance Review process. The Review would take place after elections in May 2022. Parish Councils had been asked what they would like to achieve from the Review. Cllr Uddin informed the meeting that residents would have to be consulted in order to add areas to the Parish. Cllr Baines would check with St Helens Council what Parish Councils could suggest and would wait for the Terms of Reference to be published.

Cllr Lloyd said that it was important that the Parish Council gave residents value for money and that not all residents knew what the Parish Council did. Cllr Baines asked the Clerk to produce information for Councillors informing what Parish Councils did and what would be in their power. Cllr Lloyd added that it was useful having Windle Ward Councillors on the Parish Council.

- 119 Library Service – Community Managed Libraries: Parish Council had received an email from St Helens Council's Library Services requesting a meeting with Parish Council to develop community managed libraries. Cllr Baines gave some background explaining that a paper

regarding the libraries had gone to Cabinet at St Helens Council and had been approved. It explained that the library service in St Helens had become outdated and needed to modernise to meet the needs of the users. He added that as Windle Parish did not have a library this did not directly affect Windle Parish Council but he said Councillors would be happy to support Eccleston Parish Council with Eccleston Library.

Cllr Baines asked the Clerk to contact the Chair of Eccleston Parish Council to offer support. Windle Parish Councillors would be happy to meet and have discussions regarding the way forward.

120 Business Continuity Plan: The Clerk would produce Standard Operating Procedures. All files would be backed up each month as normal to a storage device. This would be handed to Chair each month. Two storage devices would be needed. It was agreed that the Clerk would investigate online banking to make payments and monitor bank accounts online.

121 Reports from Other Bodies: None.

122 Finance: The Clerk advised that the bank mandate form had been submitted to NatWest bank on 14 February 2022.

a) Balances – no bank statements had been received as no activity had taken place in January, therefore the balances remained the same as 31 December 2021:

Current Account	£19,010.52
Business Reserve Account	<u>£6,069.57</u>
TOTAL	£25,080.09

b) Resolved that the following payments be made:

None

Resolved that the following receipt(s) be noted:

None

c) The internal audit would be carried out later this week and reported to the March meeting.

123 Date of Next Meeting

Tuesday 15 March 2022 7.00 pm Eccleston Village Hall

The meeting closed at 8.15pm

Signed:
Chairman

Date: