

Windle Parish Council

Clerk to Windle Parish Council Janet Anderson

Tel: 0151 345 7533

Email: windleparish@btinternet.com

6 Gorsey Croft Eccleston Park Prescot L34 2RT

9 May 2023

Dear Councillor

I am to advise you that the Annual Meeting of the Council will be held on Tuesday 16 May 2023 in Eccleston Village Hall, Kiln Lane, Eccleston commencing at 7.00pm. The meeting will be followed by the ordinary monthly meeting of the Parish Council.

I hope that it will be convenient for you to attend.

Yours faithfully

J Anderson

Clerk to Windle Parish Council

J. Ander Son

<u>Agenda</u>

- 1. Prayers
- 2. Apologies
- 3. Acceptance of Office/Declarations of Interest
- 4. Appointment of Chair for the forthcoming municipal year
- 5. Appointment of Deputy Chair
- 6. Council procedures and appointment of committees
- 7. Standing orders
- 8. Banking, accounts and financial procedures
- 9. Code of Conduct
- 10. Representation on other bodies:
 - (a) Ecclesfield Management Committee